

# THE COMMUNICATOR

Grant County Employee Newsletter

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## Year End Reminders

Submitted by Dawn Mergen, Personnel Specialist



#### \$10 Office Visit Co-pay Receipts

The Grant County Personnel Office will accept reimbursement requests <u>until 4:30 p.m. on</u> <u>1/15/10</u> for the 2009 \$10 office visit co-pays. Let us know if you need a form (723-2540). **Any reimbursement requests after this date will be forfeited.** Payment will be made within fifteen days after January 15th or as soon as reasonably possible.

#### **Beneficiaries**

Retirement and life insurance beneficiary changes may be made by contacting the Personnel Office (723-2540).

### 2010 Training Opportunities

Please let your supervisor know if you are interested in attending any of these training sessions. The sessions are held in the County Board Room and reserved seating is appreciated by calling 723-2540.

<b>Training Dates:</b> 3/18/10; 6/17/10; 9/16/10; 12/16/10	
Time	Title
8:15 a.m. to 9:00 a.m.	Civil Rights Compliance
9:00 a.m. to 9:45 a.m.	Sexual Harassment Workplace Violence
9:45 a.m. to 10:45 a.m.	FMLA Workers Compensation County Benefits in Review



Anyone wishing to have a specific subject discussed in a future newsletter may contact Joyce Roling at 723-2045.

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#### 2010 Holidays

The following is a listing of Grant County's year 2010 observed paid holidays:

(Represented employees' holidays are determined by labor agreement)

Friday, January 1, 2010 New Year's Day..... Friday Afternoon before Easter..... Friday, April 2, 2010 Memorial Day..... Monday, May 31, 2010 Independence Day..... Monday, July 5, 2010 Monday, September 6, 2010 Labor Day..... Veteran's Day..... Thursday, November 11, 2010 Thanksgiving Day..... Thursday, November 25, 2010 Christmas Eve..... Thursday, December 23, 2010 Friday, December 24, 2010 Christmas Day..... The New Year's Day holiday for the year 2011 will be Friday, December 31, 2010.

# Service Anniversaries (5 year increments)

James Kopp, 30 years on January 2nd

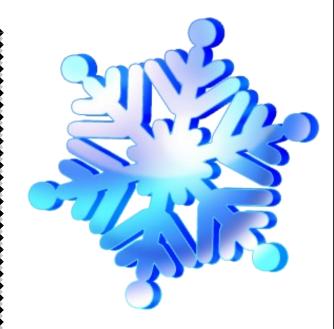
Glen Burns, Jr., 25 years on February 4th Delbert Edge, 25 years on February 4th

Diane Vesperman, 20 years on January 2nd Michelle Klaas, 20 years on March 5th

Bruce Clauer, 10 years on January 18th Ellen Burdt, 10 years on January 31st

Mary Arlen, 5 years on January 3rd Patricia Goold, 5 years on January 3rd Laura Murphy, 5 years on January 3rd Joan Sheehan, 5 years on January 3rd Tina Freeman, 5 years on January 17th Amanda Hoch, 5 years on February 8th Sheila Schluenz, 5 years on March 15th Andrew Smith, 5 years on March 20th Michael Bartels, 5 years on March 28th

Congratulations on reaching these milestones! Thank you.



May you celebrate this beautiful season with joy in your home, peace in your world, and love in your heart! Happy Holidays.

Adapted from: www.msn.americangreetings.com







